



G H RAISONI FOUNDATION SOCIETY'S

G H RAISONI COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

(Recognized by Govt. of Maharashtra & Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University.)

Khasra No. 50, Plot No.1, Near CRPF Gate No. 3, Madhav Nagari, Nagpur-16.

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Radhakrishna

PRINCIPAL

G H Raisoni College of Commerce,
Science and Technology Nagpur



RAISONI
GROUP OF INSTITUTIONS

Engineering

Management

Law

Schools

Other Courses

■ NAGPUR ■ PUNE ■ JALGAON ■ AMRAVATI ■ AHMEDNAGAR ■ CHHINDWARA



**G. H. RAISONI COLLEGE OF COMMERCE, SCIENCE
& TECHNOLOGY**

Khasra No. 50, Plot No.1 Near, No. 3, Police Nagar CRPF Rd, MadhavNagri,
Nagpur,



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PERFORMANCE APPRAISAL FORM- 2019-20

S.N.	PARTICULARS	WEIGHTAGE	EMPLOYEE	HOD REMARKS
1.	Student Feed Back	30		
2.	University Examination result	05		
3.	Unit test & Surprise test, Conduction And Valuation	05		
4.	Assignments/Tutorials & Record Keeping of Students Profile.	03		
5.	Use of advanced teaching tools	02		
6.	Updation of question bank	02		
7.	Involvement in teacher guardian scheme/class teacher scheme/helping students to solve their academic & non academic difficulties and guide them for career planning.	04		
8.	Persuasion of higher studies	05		
9.	Research paper presentation/ publication in conferences, journals magazines, news papers, writing books/preparing software as teaching aid/consultancies.	10		
10.	Membership of professional societies	02		
11.	Attendance Seminars / Conferences/ Sports Activities/ Literary Activities	02		
12.	Forum Activities / Cultural Programme / Sport Activities / Literary Activities	05		
13.	Organizing industry visits / tours / seminars / short term training programme.	02		
14.	Industry Institute Interaction / Alumini Work / Social Awareness Programme / Group Discussion / Inter Departmental or inter Collegiate Competition / any other work which contributes to the overall development of student.	03		
15.	Worked as Incharge and as Member of Committees like examination Admission / Maintenance, Warden / Portfolio assigned by Principal	05		
16.	Disciplinary Work / Social Work related to the Institution / Any Outstanding contribution for the enhancement of Institution or any other contribution which is not covered in the above.	15		
	TOTAL :	100		

Name & Signature

Rashmi

PRINCIPAL

G H Raisoni College of Commerce,
Science and Technology Nagpur



H.O.D.



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RAISONI GROUP OF INSTITUTIONS

345 Shradha House, Kingsway, Nagpur -440001

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ANNUAL CONFIDENTIAL REPORT OF EMPLOYEE (CONFIDENTIAL)

Name of Institute : G H RAISONI COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY, NAGPUR, DIST. NAGPUR

Name of Employee :

Post held :Department.....

Period : 01-07-2019to 30-6-2020

S.N.	Parameter	Report	Tick
01.	Industriousness (How busy keeps himself/herself)	Self motivated	
		Takes job to logical end	
		Tendency to shirk any work	
		Lazy, Sluggish	
02.	Application of mind	Applies mind every time	
		Gives personal touch	
		Lack of confidence	
		No application of mind	
03.	Capacity to extract work from subordinates	Yes, very good	
		Just enough	
		Feels burden some	
		Incompetent	
04.	Relations with colleagues	Very healthy	
		Cooperative	
		Strained	
		Behaves rudely	
05.	General Intelligence	Very sharp, Creative	
		Limited, Just enough	
		Needs elaborate explanation	
		Dull	
06.	Decision making	Quick and confident	
		Delivers goods	
		Slow	
		Incompetent	
07.	Natural Aptitude towards Initiative	Original	
		Just enough	
		Casual	
		No-initiative	
08.	Drive in carrying out assignment	Forceful	
		Pushing	
		No confidence	
		Motionless	
09.	Integrity	Beyond Doubt	
		Fairly good moral	
		Suspicious	
		Harmful to the organization	

Dashpanda

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S.N.	Parameter	Report	Tick
10.	Fitness to continue in present post	Yes, by all means	
		May be continued	
		May be tried for 1 year	
		Unfit	
11.	Fitness for Promotion	Deserves quick promotion	
		Fit for promotion	
		More experience required	
		Not recommended	
12.	Involved in private tuitions/business	No, not at all	
		Do not think so	
		Heard so	
		Yes, involved	
13.	Has money oriented thinking	Not at all	
		Not observed	
		Expects return every time	
		Very much	
14.	Loyalty to organization	Absolute loyal	
		Quite good	
		Always looking for other job	
		May not continue with us.	
15.	Special Aptitude observed		
16.	Grading (Write in handwriting)		

A+ → Outstanding, A → Very good, B+ → Positively good, B → Good, B-Average, C Below Average

Remarks of Head of the Department

Grade Awarded by Reporting Officer (HOD)

Place :
Date :

Signature of Reporting Officer
Seal

Remarks of Reviewing Officer

Grade Awarded by Reviewing Officer (PRINCIPAL)

Place :
Date :

Signature of Reviewing Officer
Seal

For use of Corporate Office: Final Grade awarded

Remarks to be communicated
Seal

Signature of Director (HRD)

Deshpande

PRINCIPAL

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